



*Ilkley*  
*Concert Club*  
ilkleyconcertclub.org.uk

## ANNUAL GENERAL MEETING

**Wednesday 14 November 2018 at 7.00 pm.**  
**King's Hall, Ilkley**

### A G E N D A

1. Apologies for Absence
2. Minutes of the Annual General Meeting held on 8 November 2017 to be confirmed
3. Matters arising
4. Annual Report and its adoption
5. Honorary Secretary's report
6. Honorary Treasurer's Report and the Presentation and Adoption of Annual Accounts for twelve months ending 31 May 2018
7. Nominations for Committee
  - a. New member: David Halpin
  - b. Officers:
    - Honorary Secretary David Halpin
    - Honorary Treasurer Donald Williams
  - c. Retiring Members willing to stand for re-election:
    - Sue Kirk Robert Templar Josephine Wesley
8. Chairman's Remarks
9. Any other business

**ILKLEY CONCERT CLUB**  
**Minutes of the Annual General Meeting held in the**  
**Kings Hall on Wednesday 8 November 2017**

**Present:** David Wharmby (Chairman), Josephine Wesley (Honorary Secretary), Donald Williams (Honorary Treasurer) and 19 members of Ilkley Concert Club.

1. **Apologies for Absence:** Lindsey Wharmby, Tony Hudson, Chris Skidmore, John Snoad, Brian and Margaret Meara, Richard Rundle.
2. **Minutes of the Annual General Meeting held on 2 November 2016** were taken as read and confirmed as a correct record. Proposed Lennox Towers, seconded Sarah Warnes.
3. **Matters arising:** None
4. **Presentation and adoption of the Annual Report for the year ending 31 May 2017** The report reminded members of the objectives of the Club ‘to educate the public in the art and science of music’ and confirmed these had been achieved with a full house of 476 Patron subscribers and presentation of a wide variety of classical chamber music at eight concerts, with many works being heard at the club for the first time, and with informative programme notes.  
There were three full meetings of the committee and sub-committees met as appropriate to discuss issues important to the running of the Club.  
The Club received generous donations from patron members, which have been taken into account for Gift Aid, and also made a successful collection for Help Musicians UK, raising £1,030 which has been gratefully acknowledged by the Charity.  
The committee considered the current state of Club finances to be sound.  
The adoption of the report was proposed by Pam Harris, seconded by Maria Atkinson and agreed unanimously.
5. **Honorary Secretary’s Report:** The 2016-17 season was another artistic success with several outstanding performances and widely varied programmes. Audiences remained large and enthusiastic with good sales of tickets for individual concerts.  
Behind the scenes committee members continued with all the preparations necessary for smooth running professional performances and there was also much work on the updating of the various IT systems and the website.  
The many members contributing to the club in different volunteering roles providing hospitality for performers, selling programmes and coffee and helping with administrative tasks in the summer were all thanked, as were the Kings Hall staff for their reliably good work.

6. **Honorary Treasurer's Report:** Presenting the Annual Accounts for the first time as Treasurer Donald Williams thanked Bob Ryan, his predecessor, and Lennox Towers, Independent Examiner, for their help and advice. He reported that the Club's finances remained robust and the financial strength enabled further funds to be committed where necessary to increased artists' fees. Investment had also been made in upgrading IT capabilities and developing the website. Overall income was slightly down, but donations remained high so it was possible to make the regular transfer to the Piano and Development fund. Improvement in the financial situation had meant the Club's investment with the Charities Aid Foundation had increased considerably and more than recovered the loss sustained the previous year. The adoption of the accounts for the year ending 31 May 2017 was proposed by Donald Williams, seconded by Robert Templar and agreed.
7. **Nominations for the Committee :**
  - a. **Election of Officers:** Donald Williams to be re-elected as Treasurer and Josephine Wesley to be re-elected as Secretary. Proposed by Pam Harris, seconded by Sarah Warnes and agreed.
  - b. **Retiring Members willing to stand for re-election:** David Wharmby, Tony Hudson, Jennie Rundle, Chris Skidmore. Proposed by Josephine Wesley, seconded by Donald Williams and agreed.
8. **Chairman's Remarks:**

David Wharmby reflected that this year there had been an unusually large number of resignations from long term members. Although sorry to see them go, it meant that as we were again fully subscribed, we also had an unusually large number of new members that we were very pleased to welcome to Ilkley Concert Club. This renewal is vitally important for the continued success of the Club, now in its 72<sup>nd</sup> Season. He also thanked Sarah Warnes and the Programme Planning group for the work they put in to construct the excellent and varied programmes for each season. The committee had already started thinking about what we should do to celebrate the 75<sup>th</sup> Season starting in October 2020.
9. **Any other business:**

There being no other business the meeting closed at 7.30 pm

## **ILKLEY CONCERT CLUB**

Registered Charity No 506886

2 Skelda Grange, Wells Road, Ilkley LS29 9JE

### **ANNUAL REPORT FOR THE YEAR ENDING 31 MAY 2018**

**Governing Document:** Constitution dated 11 October 2006

**Officers and Management (Charity Trustees) Committee:**

**Officers:** **Chairman:** D. Wharmby, **Vice Chairman:** R. Templar,  
**Hon Secretary:** J. Wesley, **Hon Treasurer:** D. Williams

**Committee:** D. Bridgewater, P. Harris, S. Kirk, D. Pyett, J. Rundle, C. Skidmore, R. Templar, S. Warnes.

**Bankers:** TSB 29 Brook Street, Ilkley LS29 8AE

**Independent Examiner:** W.L. Towers, The Old Vicarage, Burley Lane, Menston, Ilkley, LS29 6EU

**Objects:** "The objectives of the Club shall be to educate the public in the arts and sciences, and in particular the art and science of music, by the presentation of concerts and other activities"

**Organisation:** The Club's concerts are held within the King's Hall complex, Station Road, Ilkley, and are widely advertised. All the organisers volunteer their services.

**Financial Reserves:** The Piano and Development Fund is considered a Designated Fund. Non-designated funds should not normally exceed planned expenditure.

**Activities:** The presentation of seven concerts held during the year under review has enabled the Club to meet its objectives. The club continues to present a wide variety of classical chamber music with many works being heard at the club for the first time. Special consideration is given to the inclusion of contemporary music and also concerts presenting works unfamiliar to the members and the public.

Members of the Management Committee have attended three full meetings, and sub-committees have met as appropriate to discuss issues important to the successful running of the Club.

**General Report:** The Club continued to be well supported with a full house of Patron Subscribers for the current season of concerts, 476 season tickets being sold: demand from non-members for single tickets continued. The Club again received generous donations from members, including in many cases refunds due on tickets they had been unable to use which had been resold: where appropriate these donations have been taken into account for Gift Aid.

When a performance had to be cancelled at the last minute because of illness, our communications worked well and the majority of members avoided an unnecessary journey to the hall. Members were reimbursed for the missed concert.

The Club again made a successful collection for Help Musicians UK, raising £1121, which has been gratefully acknowledged by the Charity. There was close involvement with Making Music (The National Federation of Music Societies) and with staff of Bradford Metropolitan District Council.

The financial statements show the current state of the finances, which the committee considers to be sound.

David Wharmby      Chairman

July 2018

## **Honorary Secretary's Report**

This will be my last report in this role as, after eight years as secretary to ICC, I am handing on to David Halpin. David is already learning the ropes and will be confirmed in role at this AGM. I have really enjoyed finding out how this organisation works and helping it on its way, however I am not stepping down altogether as I will remain on the planning sub-committee and, for the moment, continue as hospitality organiser.

This brings me to an important point: we all enjoy outstanding concerts in a remarkably attractive venue and at an extraordinarily low cost. This is only possible because of the many volunteers who cover all the roles essential to the organisation and presentation of the concert series. There would be no Concert Club without the willing members who choose and book the artists, prepare the publicity material and market the tickets, keep our finances in good order, look after the artists' needs before and after a performance, and also those who keep us abreast of the times by developing our on-line presence and management systems.

Some of our volunteers are using skills developed in their employment, others have enjoyed discovering new talents: for the continued success of the concert series we need members to join us administering this organisation – the more the tasks are shared out the lighter the load on individuals. None of the roles are particularly time consuming but they are all valued: I ask you all, and particularly younger members, to consider helping us so that Ilkley Concert Club can continue to flourish.

Josephine Wesley, Honorary Secretary

## **Honorary Treasurer's Report**

I wish to thank Lennox Towers for his work as our Independent Examiner. His expertise and advice have been most welcome.

Despite a year in which the Club was forced, through illness of a performer, to cancel one concert the Club's finances continue to remain on a sound footing. The accounts show income was slightly down on the previous year, but this was entirely due to the cancelled concert and its impact on the figures for each of the main sources of our income. However we were able to make an insurance claim for the consequential loss incurred and the net claim of £2,147 is shown separately in the accounts. The costs increased, particularly artists' fees, which reflected a policy decision to increase the amount spent in this area. There was also an increase in printing costs generally, partly due to price increase and also to improvement in the quality of the print produced.

Overall the Club still produced a modest surplus for the year and this is in no small part due to the unpaid work of the volunteers who give generously of their time in running all aspects of the Club.

D J Williams, Honorary Treasurer

# ILKLEY CONCERT CLUB: STATEMENT OF FINANCIAL ACTIVITIES

Year ending 31<sup>st</sup> May 2018

	2018	2017
	£	£
<b><i>Income</i></b>		
Season Tickets	26,268	29,095
Single Tickets	1,682	1,179
Donations	6,560	6,791
Gift Aid	1,411	1,602
Programme Sales	2,344	2,767
Advertising Revenue	1,060	1,385
Coffee Sales	355	472
Bank Interest and Dividends	345	468
CD Sales	1,149	1,784
Insurance Claim	2,147	
Help Musicians UK Collection	1,121	1,023
<b>Total Income</b>	<b>44,442</b>	<b>46,566</b>
 <b><i>Direct Charitable Expenditure</i></b>		
Artists' Fees and Expenses	22,947	21,527
Marketing inc brochure printing	2,655	2,020
Hire of Hall	6,385	6,297
Royalties	767	639
Piano Tuning and Removal	1,345	1,570
Subscriptions	483	481
Printing of Programmes	3,801	3,440
Printing of Tickets	523	512
Coffee	245	349
IT expenses	1,199	1,608
Administration	984	1,679
Help Musicians UK Donation	1,121	1,023
<b>Total Expenditure</b>	<b>42,455</b>	<b>41,145</b>
 <b><i>Income less Expenditure</i></b>	 <b>1,987</b>	 <b>5,421</b>
Revaluation of Investment	669	2,107
<b>Total Income</b>	<b>2,656</b>	<b>7,528</b>
Accumulated Fund brought forward	39,420	34,892
	<b>42,076</b>	<b>42,420</b>
Transfer to Piano and Development Fund		3,000
<b>Accumulated Fund carried forward</b>	<b>42,076</b>	<b>39,420</b>

## BALANCE SHEET AT 31 MAY 2018

	2018	2017
	£	£
<b>Fixed Assets</b>	-	-
<b>Current Assets</b>		
Investment	14,419	13,750
Charities Aid Foundation UK Equity Growth Fund		
Balances at Bank and in Hand	49,105	48,922
Debtors: Tax refund for gift aid		1,602
Insurance claim for cancelled concert	2,147	
Deposit for Hire of Kings Hall	800	800
	<u>66,471</u>	<u>65,074</u>
<b>Current Liabilities</b>		
Artists/Hire Kings Hall etc		794
Payments re Piano etc	395	760
Balance of Grant from Ilkley Parish Council		100
	<u>395</u>	<u>1,654</u>
<b>Net Current Assets</b>	<u>66,076</u>	<u>63,420</u>
<b>Represented by</b>		
General Reserve	42,076	39,420
Piano and Development Fund	24,000	24,000
	<u>66,076</u>	<u>63,420</u>

Donald Williams

On behalf of the Committee of Management, 5 July 2018

### NOTES TO THE ACCOUNTS: 12 MONTHS ENDED 31 MAY 2018

#### 1. Accounting Policies

**General:** Ilkley Concert Club is a Registered Charity (506886). These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

**Investments:** Investments are stated at market value as at the accounting date.

#### 2. Piano and Development Fund

In the year ended 31 May 2008 the Club entered into an agreement with Bradford Council for the use of a new Steinway piano for which it made a payment of £7000.

In the year ended 31 May 2010 the Club made a further payment of £2000.

Under the agreement the Club will make a 50% contribution towards the maintenance expenditure to be incurred in future years on the piano. The fund is available for that expenditure or for such other expenditure as the committee may in the future decide.

**3. Trustees' remuneration and expenses** A total of £25 (2017 - £27) was reimbursed to 1 (2017 - 1) member of the committee of management in the year. This payment was for travel to a conference.