

ANNUAL GENERAL MEETING

Wednesday 6 November 2019 at 7.00 pm.

King's Hall, Ilkley

A G E N D A

1. Apologies for absence
2. Minutes of the Annual General Meeting held on 14 November 2018
3. Matters arising
4. Annual Report (enclosed with this paper) and its adoption
5. Honorary Secretary's Report
6. Honorary Treasurer's Report
7. Nominations for Committee (further nominations to be received in writing 7 days before the meeting)
 - a. Officers to be confirmed:
Honorary Secretary - David Halpin
Honorary Treasurer - Donald Williams
 - b. Retiring members willing to stand for re-election
David Bridgewater; Pamela Harris & Sarah Warnes
 - c. New member: Paul Fowler
8. Chair's Remarks
9. Any Other Business

ILKLEY CONCERT CLUB

Minutes of the Annual General Meeting held in the King's Hall on Wednesday 14 November 2018

Present: David Pyett (President), Chris Skidmore (Chair), Josephine Wesley (Honorary Secretary) and 18 members of Ilkley Concert Club.

1. **Apologies for absence:** Donald Williams (Treasurer), Tony Hudson and Sarah Warnes.
2. **Minutes of the Annual General Meeting held on 8 November 2017** were taken as read and confirmed as a correct record. Proposed by David Wharmby, seconded by David Pyett and agreed unanimously.
3. **Matters arising:** None
4. **Presentation and adoption of the Annual Report for the year ending 31 May 2018** The report reminded members of the objectives of the Club “to educate the public in the art and science of music” and confirmed these had been achieved with a full house of 476 Patron subscribers and presentation of seven varied concerts including works new to the Club, and with informative programme notes. There were three full meetings of the committee, and sub-committees met as appropriate to discuss their various tasks, including the planning of concert programmes and changes to the website and ticket booking system. The Club received generous donations from patron members amounting to £6,560, which have been taken into account for Gift Aid, and also made a successful collection for Help Musicians UK, raising £1,121, which has been gratefully acknowledged by the Charity. The committee considered the current state of Club finances to be sound.
The adoption of the Club’s Annual Report was proposed by Gil Skidmore, seconded by Josephine Wesley and agreed unanimously.
5. **Honorary Secretary’s Report:** The report confirmed that Josephine Wesley was relinquishing her position as Honorary Secretary of the Club, to be succeeded by David Halpin, pending his election to the Committee at the 2018 AGM. Josephine Wesley will continue to be a member of the Committee and its planning sub-committee and, for the moment, maintain her role as the Club’s hospitality organiser. The report also acknowledged the continu-

ing support given to the Club by the many volunteers who cover all the roles essential to the organisation and presentation of its concert series.

The adoption of the Honorary Secretary's report was proposed by David Wharmby, seconded by David Pyett and agreed unanimously.

5. **Honorary Treasurer's Report:** The Report confirmed that the Club's finances remain on a sound footing. Income in 2017-18, however, was slightly down on the previous year, and for three reasons: (1) the cancellation of one concert because of the illness of a performer; (2) increases in artists' fees; and (3) increases in printing costs.
The adoption of the accounts for the year ending 31 May 2018 was proposed by Robert Templar, seconded by Josephine Wesley and agreed unanimously.
6. **Nominations for the Committee:**
New Member: David Halpin. Proposed by Josephine Wesley, seconded by Robert Templar and agreed unanimously.
Election of Officers: David Halpin to be newly elected as Honorary Secretary; Donald Williams to be re-elected as Treasurer. Proposed by Mike Kirk, seconded by Josephine Wesley and agreed unanimously.
Retiring Members willing to stand for re-election: Sue Kirk (for one further year only), Robert Templar and Josephine Wesley. Proposed by Gil Skidmore, seconded by David Wharmby and agreed unanimously.
7. **Chair's Remarks:**
As well as thanking the many volunteers who continue to support the Club and enable it to publicise and present such outstanding concerts, the Chair offered his personal thanks to Josephine Wesley for her eight years of outstanding service as Honorary Secretary. The Chair also confirmed that planning for each of next season's concerts and for the Club's 75th Anniversary Year was well advanced.
8. **Any other business:**
Una Barry initiated a short discussion of the contribution made by the Club to Help Musicians UK, wondering if more prominence should be given to the charity's work so as to encourage increased levels of donation. The Chair agreed to include further discussion of this matter at a future meeting of the Committee.

There being no other business the meeting closed at 7.25 pm

ILKLEY CONCERT CLUB

Registered Charity No. 506886
18 Oakburn Road, Ilkley LS29 9NN

ANNUAL REPORT FOR THE YEAR ENDING 31 MAY 2019

Governing Document: Constitution dated 13 October 2010

Officers and Management (Charity Trustees) Committee:

Chair: C. Skidmore

Vice Chair: R. Templar

Hon Secretary: D. Halpin

Hon Treasurer: D. Williams

Committee: D. Bridgewater, P. Harris, A. Hudson, S. Kirk, D. Pyett, J. Rundle, S. Warnes, J. Wesley, D. Wharmby

Bankers: TSB, 29 Brook Street, Ilkley LS29 8AE

Independent Examiner: Christopher Bailey Accountants, 19 The Grove, Ilkley LS29 9LS

Objects: "The objectives of the Club shall be to educate the public in the arts and sciences, and in particular the art and science of music, by the presentation of concerts and other activities"

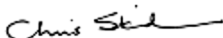
Organisation: The Club's concerts are held within the King's Hall complex, Station Road, Ilkley, and are widely advertised. All the organisers volunteer their services.

Financial Reserves: The Piano and Development Fund is considered a Designated Fund. Non-designated funds should not normally exceed planned expenditure.

Activities: The presentation of eight concerts held during the year under review has enabled the Club to meet its objectives. The club continues to present a wide variety of classical chamber music with many works being heard at the club for the first time. Special consideration is given to the inclusion of contemporary music and concerts which present works unfamiliar to the members and the public.

Members of the Committee have attended three full meetings, and sub-committees have met as appropriate to discuss issues important to the success of the Club.

General Report: The Club continued to be well subscribed with a full house of Patron Subscribers for the current 73rd season of concerts (2018/19), 476 season tickets being sold. We always have tickets available for non-subscribers and this season we sold an average of 44 per concert: these are only £2 for audience members aged under 25. In continuing efforts to benefit others the Club again made a successful collection for Help Musicians UK, raising £1333 which has been gratefully acknowledged by the Charity. There was close involvement with Making Music (The National Federation of Music Societies) and with staff of Bradford Metropolitan District Council. The financial statements show the current state of the finances, which the committee considers to be sound.



Chris Skidmore, Chair, July 2019

Honorary Secretary's Report

It's been a year since I took over the role of Honorary Secretary of the club, during which time I have quickly had to learn how to do a set of tasks which previously I had no knowledge of, including booking the King's Hall for concerts, drafting and sending out contracts to performing artists and organizing Steinway to service our piano. Setting agendas for and taking minutes of committee meetings however was relatively straightforward, given my previous and extensive experience.

Even so, my first twelve months as secretary regularly challenged me, which means I am enormously grateful for the advice experienced members of the club's committee gave me; I was particularly fortunate to inherit from my predecessor, Josephine Wesley, a system and set of files which I was able often to use in the fashion of amateur artists who 'paint by numbers'.

But I have not just learnt how to be the club's secretary; I have also had the good fortune to work with a committee whose collective knowledge of classical music inevitably far exceeds my own, which means my musical intelligence has been greatly increased. I am also gradually learning to master the club's superior IT system, whose various data sources contain a mine of useful information.

Being Secretary has also enhanced my appreciation of the concert experience the club provides. I am now more fully aware particularly of how each event is supported by a host of volunteers, without whom the club would not be the success it is.

David Halpin, Honorary Secretary, July 2019

Honorary Treasurer's Report

I am pleased to report that the club finances remain strong, in a year that has seen income levels remaining stable, bearing in mind that in the previous year we had a cancelled concert, which means the figures are not directly comparable.

The costs are broadly the same overall, and as a consequence the club has made a surplus for the year.

In the previous year the club did not make a transfer to the Piano Development Fund. It has made one this year, totalling £6,000, to compensate.

2020/21 will be the club's 75th season. The concerts being planned to celebrate this anniversary will require the club to spend substantially more on artists fees, which will in part be funded from current reserves.

The club has decided to engage professional accountants to review the accounts and we are pleased that Baileys (formerly Clough Tomblin) has been appointed to this role. I wish to thank Lennox Towers on behalf of myself and the club for his work as our Independent Examiner over many years. He undertook this role on a voluntary basis and his professional and dedicated approach has been much appreciated.

The fact that the club is able to maintain the quality of performers and make a modest surplus is in no small part a result of the work of all the volunteers who give generously of their time in running all aspects of its operations.

Donald Williams, Honorary Treasurer, July 2019

ILKLEY CONCERT CLUB: STATEMENT OF FINANCIAL ACTIVITIES
Year ending 31st May 2019

	2019	2018
	£	£
Income		
Season Tickets	30,933	26,268
Single Tickets	2,675	1,682
Donations	6,335	6,560
Gift Aid	<u>1,444</u>	<u>1,411</u>
Programme Sales	2,893	2,344
Advertising Revenue	1,235	1,060
Coffee Sales	402	355
Bank Interest and Dividends	374	345
CD Sales	1,533	1,149
Insurance Claim		2,147
Help Musicians UK Collection	<u>1,333</u>	<u>1,121</u>
Total Income	<u>49,157</u>	<u>44,442</u>
 Direct Charitable Expenditure		
Artists' Fees and Expenses	23,123	22,947
Marketing inc brochure printing	2,631	2,655
Hire of Hall	7,332	6,385
Royalties	1,047	767
Piano Tuning and moving	1,080	1,345
Subscriptions	497	483
Printing of Programmes	3,825	3,801
Printing of Tickets	571	523
Coffee	298	245
IT expenses	1,576	1,199
Administration	260	984
Help Musicians UK Donation	<u>1,333</u>	<u>1,121</u>
Total Expenditure	<u>43,573</u>	<u>42,455</u>
 Income less Expenditure	 5,584	 1,987
Revaluation of Investment	<u>1,125</u>	<u>669</u>
Total Income	6,709	2,656
Accumulated Fund brought forward	<u>42,076</u>	<u>39,420</u>
	48,785	42,076
Transfer to Piano and Development Fund	<u>6,000</u>	<u></u>
Accumulated Fund carried forward	<u>42,785</u>	<u>42,076</u>

BALANCE SHEET AT 31 MAY 2019

	2019	2018
	£	£
Fixed Assets	-	-
Current Assets		
Investment		
Charities Aid Foundation UK Equity Growth Fund	15,543	14,419
Balances at Bank and in Hand	56,442	49,105
Debtors:		
Tax refund for Gift Aid		
Insurance claim for cancelled concert		2,147
Deposit for Hire of Kings Hall	800	800
	<u>72,785</u>	<u>66,471</u>
Current Liabilities		
Piano costs		395
	<u>0</u>	<u>395</u>
Net Current Assets	<u>72,785</u>	<u>66,076</u>
Represented by		
Funds		
General Reserve	42,785	42,076
Piano and Development Fund	30,000	24,000
	<u>72,785</u>	<u>66,076</u>

Donald Williams On behalf of the Committee of Management, 15th July 2019

Notes to the Accounts: Year ended 31st May 2019

1. Accounting Policies

General: Ilkley Concert Club is a Registered Charity (506886). These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

Investments: Investments are stated at market value as at the accounting date.

2. Piano and Development Fund

In the year ended 31st May 2008 the Club entered into an agreement with Bradford Council for the use of a new Steinway piano for which it made a payment of £7,000. In the year ended 31st May 2010 the Club made a further payment of £2,000. Under the agreement the club will make a 50% contribution towards the maintenance costs to be incurred in future years on the piano. The fund is available for that expenditure or such other expenditure as the committee may in future decide.

3. Trustees' remuneration and expenses.

A total of £27 (2018—£25) was reimbursed to one member (2018—1) of the committee of management in the year, in respect of travel expenses for attendance at a conference.